IIITA Info-Communication Incubation Centre (IIIC)

A Section 8 company established by

Indian Institute of Information Technology Allahabad, Prayagraj
An institute of national importance established by GoI
Deoghat, Jhalwa, Prayagraj – 211015 (UP) INDIA

Ref. No.: IIIT-A/EOI/1005/ 1505 /2022
Date: 05/03/2022

Inviting Expression of Interest for building and running backbone software for Flexible Academic Program (FAP) during its pilot run

IIITA Prayagraj has taken up the initiative for implementing NEP 2020 through an innovative Flexible Academic Program (FAP). The IIITA Info-Communication Incubation Centre (IIIC), created for this purpose is inclined to build an IT platform (FAP Integrated Service, FAPIS) for offering all needful services to all institutes/universities/colleges/consortiums which may offer FAP. To this end, IIIC is going to obtain support from a few chosen industry partners, research groups, startups of institutes of national importance, incubation companies and incubation centers established in various eminent institutions, etc.

In line with the aforementioned goal, IIIC invites the Expression of Interest (EOI) from experienced software development firms to enrol themselves as its industry partners, however other entities as mentioned above will be separately approached by IIIC through their parent institutes or mentor professors. As per the needs, the shortlisted entities may be asked to develop some modules, undertake operations and maintenance tasks, etc. on mutually agreed terms at respective points of time. Preference may be given to those companies which have a large number of employees on roll, impressive past projects, and high average turnover in the last 3 financial years. However, this may not be considered as a limitation.

IIIC is expecting to receive some financial support for the FAPIS project from various sources, also some fund collection will be done from the students enrolled under FAPIS (as registration fee). Depending upon the tasks assigned to various entities some seed money (if funding is received) and/or some percentage of the above said collection may be offered to them, on mutual agreement basis, as the case may be.

Past Performance :

Applicant should submit the following along with the documentary evidence:

1) Year of establishment of the company, its highest turnover since then.

2) Current number of employees, and their relevant experiences.
3) 3 past best projects developed by the company or its team members (as a part of the project team in other companies).
4) List the technologies in which the company has expertise.

Terms and Conditions:

1) The engagement will be only for pilot run. Various FAP consortiums will decide the length of pilot run, number of students, the registration fee to be collected from students, and other norms. However, the current proposal is available at : https://fapis.in
2) The short listing may be done within 15 days of the last date of EOI submission. Tasks may be assigned to various entities after mutual consent within next 7-8 days. Once frozen, the assigned task is required to be delivered within the given deadline. IIIC will provide all the necessary technical information for the purpose.
3) The offer of developing some specialized modules may be given to more than one entity depending upon the requirements.
4) Under any circumstance NO Advance Payment will be released to any entity involved, under any circumstances.
5) In the worst case, if no funding is received and no one opts to avail services from FAPIS, then IIIC will not have any liability to pay anything to any of the chosen entities.
6) IIIC may have the rights to discontinue the services asked from any entity at any point of time without giving any reason, and it may assign the same task to another entity.

Timelines and Contact Details:

For any queries/clarification related to EOI, you may contact Dr. Muneendra Ojha, Assistant Professor Indian Institute of Information Technology Allahabad, Prayagraj-211015, Uttar Pradesh Mobile: +91 9899364673, email: muneendra@iiita.ac.in, during office hours [10:00 to 18:00 hours] on working days.

CRITICAL DATE SHEET

Publish Date	05/03/2022
EOI Document Download Start Date	05/03/2022
EOI Submission Start Date	05/03/2022
Query submission last date	17/03/2022
EOI Submission End Date	25/03/2022 (12:00 PM)
Technical EOI Opening Date	28/03/2022 (04:00 PM)
Validity of EOI	90 days from the end date of submission of EOI.
Note: The information regarding extension of date, time or corrigendum if any, will be floated at Institute website https://iiita.ac.in/tenders.php and **Central Public Procurement Portal (CPPP).**	

"Expression of Interest for building and running backbone software for Flexible Academic Program (FAP) during its Pilot Run"

1. EOI document may be downloaded from IIITA website: https://www.iiita.ac.in (for reference only) and CPP Portal: https://eprocure.gov.in/eprocure/app as per the schedule as given in CRITICAL DATE SHEET section.

2. EOI shall be submitted online only at CPP Portal : https://eprocure.gov.in/eprocure/app. Applicants/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Applicants for the e-submission of the EOI online through the Central Public Procurement Portal for e- procurement at https://eprocure.gov.in/eprocure/app'. EOI documents may be scanned (Resolution of 100 dpi) with black & white option which helps in reducing size of the scanned document.

3. Not more than one EOI documents shall be submitted by one vendor. Under no circumstance will a parent and his/her child/children or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to submit EOI for the same contract as separate competitors. A breach of this condition will render the EOI of both parties liable to rejection.

4. The EOI document downloaded from IIITA website: https://www.iiita.ac.in (For reference only) and Central Public Procurement Portal (CPPP): https://eprocure.gov.in /eprocure/app may not be modified in any manner.

Instructions for Online EOI Submission:

The applicants are required to submit soft copies of their EOI electronically on the CPP Portal, Using valid Digital Signature Certificates. The instructions given below are solely to assist the applicants in registering on the CPP Portal, prepare their EOI in accordance with the requirements and submitting their EOI online on the CPP Portal.

More information useful for submitting online EOI on the CPP Portal may be obtained at:

https://eprocure.gov.in/eprocure/app.

☐ **REGISTRATION**

1. Applicants are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:https://eprocure.gov.in/eprocure/app) by clicking on the link "**Online Applicant Enrolment**" on the CPP Portal which is free of charge.

2. As part of the enrolment process, the Applicants will be required to choose a unique username and assign a password for their accounts.

3. Applicants are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4. Upon enrolment, the Applicants will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode /

eMudhra / Capricorn etc.), with their profile.

5. Only one valid DSC should be registered by an Applicant. Please note that the Applicants are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6. Applicant then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

☐ **SEARCHING FOR EOI DOCUMENTS**

1. There are various search options built in the CPP Portal, to facilitate Applicants to search active EOIs by several parameters. These parameters could include EOI ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for EOIs, wherein the Applicants may combine several search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a EOI published on the CPP Portal.

2. Once the applicants have selected the EOIs they are interested in, they may download the required documents / EOI schedules. These EOIs can be moved to the respective 'My EOIs' folder. This would enable the CPP Portal to intimate the Applicants through SMS / e-mail in case there is any corrigendum issued to the EOI document.

3. The Applicant should make a note of the unique EOI ID assigned to each EOI, in case they want to obtain any clarification / help from the Helpdesk.

☐ **PREPARATION OF EOI**

1. Applicant should consider any corrigendum published on the EOI document before submitting their EOI.

2. Please go through the EOI advertisement and the EOI document carefully to understand the documents required to be submitted as part of the EOI. Please note the number of covers in which the EOI documents must be submitted, the number of documents - including the names and content of each of the document hat need to be submitted. Any deviations from these may lead to rejection of the EOI.

3. Applicant, in advance, should get ready the EOI documents to be submitted as indicated in the EOI document / schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. EOI documents may be scanned with 100 dpi with black & white option which helps in reducing size of the scanned document.

4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every EOI, a provision of uploading such standard documents (e.g. PAN card copy,

annual reports, auditor certificates etc.) has been provided to the Applicants. Applicants can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents maybe directly submitted from the "My Space" area while submitting an EOI, and need not be uploaded again and again. This will lead to a reduction in the time required for EOI submission process.

☐ **SUBMISSION OF EOI**

1. Applicant should log into the site well in advance for EOI submission so that they can upload the EOI in time i.e. on or before the EOI submission time. Applicant will be responsible for any delay due to other issues.

2. The Applicant must digitally sign and upload the required EOI documents one by one as indicated in the EOI document.

3. The server time (which is displayed on the Applicants' dashboard) will be considered as the standard time for referencing the deadlines for submission of the EOI by the Applicants, opening of EOI etc. The Applicants should follow this time during EOI submission.

4. All the documents being submitted by the Applicants would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of EOI opening. The confidentiality of the EOI is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any EOI document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/EOI opener's public keys. Overall, the uploaded EOI documents become readable only after the EOI opening by the authorized EOI openers.

5. The uploaded EOI documents become readable only after the EOI opening by the authorized EOI openers.

6. Upon the successful and timely submission of EOI (i.e. after Clicking "Freeze EOI Submission" in the portal), the portal will give a successful EOI submission message and a EOI summary will be displayed with the EOI No. and the date& time of submission of the EOI with all other relevant details.

7. The EOI summary has to be printed and kept as an acknowledgement of the submission of the EOI. This acknowledgement may be used as an entry pass for any EOI opening meetings.

8. Manual submission of EOI shall not be accepted.

☐ **ASSISTANCE TO APPLICANTS**

1. Any queries relating to the EOI document and the terms and conditions

contained therein should be addressed to the EOI Inviting Authority for an EOI or the relevant contact person indicated in the EOI.

2. Any queries relating to the process of online EOI submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232, 91-7878007972 and 91-7878007973.

Terms of Reference:

Terms of reference for this EOI are as follows:-

a) After EOI stage, tender will be issued in two part bid system (1.Technical or Techno-Commercial and 2. Price Offer or Financial Bid) through CPP Portal as well as IIIT Allahabad website. The second stage bidding may or may not be restricted only to the shortlisted bidders of EOI stage. Normal OTE/GTE bidding may be done.

b) If an Agency/Organization, if found, to have indulged in any corrupt or fraudulent practices, their EOI document will not be considered.

c) The Director, Indian Institute of Information Technology Allahabad reserves the right to alter/ cancel the process, if the necessity so arises, or to seek further information/details.

LETTER OF APPLICATION

(On company letter head)

Sub: Expression of Interest (EOI) is invited online through CPP Portal, who are engaged in such types of the work.

1. Name of the Company:_____

2. Mailing Address:_____

   _____

3. Contact Executive:_____

4. Name & Designation:_____

5. Telephone:_____

6. Fax:_____

7. Mobile:_____

8. Email:_____

9. Website:_____

10. Registration Number of the company:_____

11. PAN No.:_____

12. GST Registration No.:_____

(Authorized Signatory)

Name:

Designation:

Stamp of the company:

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PREVIOUS EXPERIENCE

Interested applicants may use the below form to showcase their experience in similar field. One form for each experience may be attached with the application.

S. No.	Particulars	Details
1.	Name of the Project	
2.	Location & State	Location: State:
3.	Capital Cost of the Project	INR_____ Rupees (in words) _____
4.	Details of the Project	
5.	Experience of Applicant in similar Projects	_____Years (please enclose work orders, agreements, contracts with relevant authorities)
6.	Type of Organization	Please tick (enclose proof) Company Partnership Trust Society Other, please mention

(Authorized Signatory)

Name:

Designation:

Stamp of the company:

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<u>DECLARATION</u>

1. I/We,_____Son/Daughter of Mr. /Ms._____ -------------------------------Proprietor/Partner CEO/ MD/ Director/ Authorized Signatory of M/s am competent to sign this declaration and Execute this document.

2. I/We have carefully read and understood all the terms and conditions of the EOI, meet the same and hereby convey my acceptance of the same.

3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.

4. I/We am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to the summarily rejection of my EOI at any stage besides liabilities towards prosecution under appropriate law.

5. Each page of the EOI document and attached annexure, if any, are authenticated, sealed and signed and I take full responsibility for the entire documents submitted.

Signature of the Authorized Signatory

(With Seal)

Place:

Date: